



STANDARD OPERATING PROCEDURE (SOP) FOR PPA ELECTIONS 2025

Objective: To ensure free, fair, and transparent elections in Pakistan.

- 1. Polling Station Opening/Closing:** Designated polling stations will operate from 9am to 7pm (Jumma Break 1pm -2pm). Whosoever enter the polling station by 7pm would be allowed to cast vote.
- 2. Polling Agents :** 2 Agents (M/F) from each side are eligible to monitor voting process. They will witness and mark the voter in their own list.
- 3. Voter Identification/Verification:** Only registered Pharmacists whose name is included in voter list will be eligible to vote (Valid Documents: CNIC, Passport, Driving License, Job card with picture OR If Identified by both polling Agents).
- 4. No picture of ballot paper is allowed.** In case any one is identified taking picture of ballot, his/her vote will be cancelled.
- 5. Group Activities & Conversing only outside gate/premises of Polling station.** Panel Cards of Groups allowed to be given to voters.
- 6. Assistance allowed to handicap voter if any.**
- 7. Four (4) Persons from each group would be authorized to visit/enter polling stations for observation of voting process.** (To be notified by the CEC)
- 8. No change of Polling station will be allowed to change the Polling station without permission of CEC.** In case any voter wants to change his polling station, he/she should write to CEC on prescribed form, CEC after verification will inform Presiding Officer/Polling Officer to avoid any duplication.
- 9. No hooliganism (or Naara Bazi) is allowed inside OR outside the Polling station to maintain decency and neighborhood tranquility.**
- 10. At closing time, doors of Polling station to be closed.** Cell Phones should be switched off and submitted to CEC/Presiding Officer. Only CEC/Presiding Officer may record video or take pictures for evidence if required.
- 11. Polling agents of both sides will not leave the Polling station until they sign the final results.** Cell Phones shall be returned to Polling agents after final signatures by CEC/Presiding Officer and agents may take pictures of final results of respective station for record after that.
- 12. In case of any discrepancy/issue, the matter should be adjudicated by Presiding office.** In case he is unable to resolve the matter, he/she may escalate to Provincial coordinator/CEC.